

**DELAWARE DEPARTMENT OF JUSTICE
JOB OPENING**

Opening Date: October 18, 2021

Closing Date: November 2, 2021

**DEPUTY ATTORNEY GENERAL
Health Law Unit, Civil Division
New Castle County**

Description of Duties:

The Delaware Department of Justice is seeking a Deputy Attorney General (“DAG”) to join its Health Law Unit (“HLU”), Civil Division, to represent the Division of Management Services and the Division of Medicaid and Medical Assistance of the Delaware Department of Health and Social Services. The agency counsel duties involved in this position include drafting and reviewing legislation and regulations, procurement law compliance, drafting and reviewing contracts, requests for proposals and MOUs, Freedom of Information Act compliance, Attorney General Opinions, representation of the agencies and/or agency officers and employees in court and administrative proceedings, advice regarding disability law, and compliance with HIPAA, CFR Part 2, and other State and Federal privacy statutes and regulations. The HLU is a collaborative unit and the selected candidate may be expected to cover representation of other agencies with DHSS as well as represent the State in hearings if required to meet the needs of the Unit and the Department.

The most qualified candidates will be proficient in health law, as well as have prior litigation and general counsel experience, however such expertise and experience is not required for selection. The HLU takes a proactive approach to assisting its agency clients, therefore a successful candidate should have the ability to work with State agencies to identify potential issues and assist State agencies to address such issues in order to minimize or avoid future legal action.

Please Note: As a condition of employment, all employees must certify that they are fully COVID-19 vaccinated by September 30, 2021; or be required to test for COVID-19 on a weekly basis starting on September 30, 2021. If hired after September 23, 2021, these certifications or requests must be completed during their initial week of employment. This will be in effect until further notice.

Internal Delaware Department of Justice Applicants: Please submit an updated Resume or summary of work experience to the Director of Human Resources, Deputy State Solicitor Patricia Davis, and Unit Head Joanna Suder.

External Applicants: In order to be considered for this position, External applicants must submit Resume and the Delaware Department of Justice Application (please see link):

<http://attorneygeneral.delaware.gov/executive/hr/job-application/>

OR External applicants can mail Resume and the Delaware Department of Justice Application to: Delaware Department of Justice, Human Resources, 820 N. French Street, 6th Floor, Wilmington, DE 19801, OR E-mail to: DOJHR@delaware.gov OR Fax to: 302-577-5866. EOE.